

Reed Elsevier Product Donation Policy

Destroying or remaindering product costs the company millions of dollars each year. When certain products no longer have commercial viability, they may remain in great demand by qualified, deserving recipients on a local or international level.

Because product donations may have tax and market implications, they should be approved by relevant managers. No product donations must ever compromise the commercial interests of the company or, to the extent possible, create any adverse liabilities.

However, when and where appropriate, we encourage business units to seek domestic outlets or those in the developing world for surplus or non-saleable products to registered charities. Donations should be useful and not an excuse to dump unwanted material.

Business units, with relevant management approval and control, may also decide to make donations of new or commercially viable material for educational or humanitarian purposes. All donated physical products should be clearly stamped or labelled, 'Donated by [Reed Elsevier or business unit name]: Not for Resale.'

All donations should be recorded and reported in the Group Community Survey, which catalogues Reed Elsevier's giving, conducted by the accounting services group annually.

Sampling of donation partners for hardcopy product

Australian Legal Resources International (ALRI): LexisNexis Australia has worked with Australian Legal Resources (www.ari.org.au), a non-profit, non-governmental organisation whose mission is to promote human rights and good governance within developing countries. Reed Elsevier has made donations to support their book programme through which they donate legal texts, computerized legal information retrieval systems, and other materials to various institutions in developing and transitional democracies, particularly in the Asia-Pacific region, including Bangladesh, Fiji, East Timor, Papua New Guinea and Indonesia.

Book Aid International (BAI): Elsevier, LexisNexis, and Reed Business in the UK are among the largest donors of books to Book Aid International (www.bookaid.org.uk). We have donated nearly one million books since 2000. BAI works in more than 40 countries around the world and supplies carefully targeted books each year to public libraries, schools, universities refugee camps, hospitals and NGOs. The majority of its resources are directed toward sub-Saharan Africa; they work with local partners to ensure resources go where they are needed most, to beneficiaries without adequate books for their readers, and without the budget to buy them. RE works to support BAI in a number of ways, including by contributing nearly £50,000 as part of a three year library development programme in Sierra Leone and Namibia. Librarian training, accessible new children's reading materials, and library promotion activities are helping make community libraries catalysts for education and poverty reduction by fostering literacy and lifelong learning.

Sabre: A primary US-based beneficiary of non-sensitive material distributed to the developing world is Sabre (www.sabre.org). The Elsevier Foundation has previously supported their mission through cash donations. Sabre Foundation is a tax-exempt 501(c)(3) organisation under the US Internal Revenue Code, and is registered as a Private Voluntary Organization with the US Agency for International Development. Since its inception in 1986, Sabre's Book Donation Programme has shipped more than \$250 million worth of new books and educational materials to more than 80 countries. The keystone of Sabre's book programme is that it is demand-driven. Rather than trying to send as many books as possible, regardless of demonstrated need, Sabre gives its overseas partners the

opportunity to select books and other materials from detailed inventory offering lists. In the selection process, Sabre's rule-of-thumb is that something which is of no value in the US is usually equally valueless overseas. The schools, universities, libraries and individuals that benefit from Sabre's Book Donation Programme are not regarded as the recipients of aid for whom "any book is better than no book at all" – they are regarded instead as clients with limited resources.

Sampling of donations of non-hardcopy product

HINARI: Elsevier is a founding contributor to HINARI (Health InterNetwork Access to Research Initiative), a World Health Organization initiative. HINARI strengthens public health services by providing electronic high-quality, relevant and up-to-date health information public health workers, researchers and policy makers in non-profit institutions, including national universities, research institutes, and teaching hospitals. Since the launch of the programme in 2003, Elsevier has provided over 2 million articles to the HINARI programme.

AGORA and OARE: Elsevier also provides access to over 1000 agriculture-related journals through AGORA (Access to Global Online Research in Agriculture), a United Nations Food and Agricultural programme. And in 2006 Elsevier helped launch OARE (Online Access to Research in the Environment), a project of the United Nations Environmental Programme (UNEP), Yale University, the William and Flora Hewlett Foundation, and the John D. and Catherine T. MacArthur Foundation. OARE now gives researchers in developing countries access to one of the world's largest collections of scholarly, peer-reviewed environmental science journals in order to promote professional communities, encourage scientific creativity and productivity, and facilitate the development of science-based national policies.

National Center for Missing and Exploited Children (NCMEC): LexisNexis provides free access to its investigative solutions like Accurint for Law Enforcement as well as LexisNexis.com legal to this charity which finds missing children throughout the United States. Since 2001 when collaboration began, NCMEC estimates that LexisNexis products have been instrumental in the successful recovery of over 350 children. The value of the free access has been over \$1 million.

Donations of IT equipment and office furnishings

We have a number of partners to avoid sending obsolete products used in the conduct of our business to landfill.

UK: REmploy - www.remploy.co.uk
Green Works - www.green-works.co.uk

US: Green Standards – www.greenstandards.org

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